



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Vidya Vikas Education Society's Vikas College of Arts, Science & Commerce
• Name of the Head of the institution	Dr. Ranjan Kumar Patra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225784267 / 02225783540
• Mobile No:	9892299780
• Registered e-mail	vikascollegeprincipal@gmail.com
• Alternate e-mail	vikascollegemumbaiiqac@gmail.com
• Address	Vikas High School Marg, Kannamwar Nagar 2, Vikhroli
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400083
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Shubhada Deshpande				
• Phone No.	9833479626				
• Alternate phone No.	02225783540				
• Mobile	9833479626				
• IQAC e-mail address	vikascollegemumbaiiqac@gmail.com				
• Alternate e-mail address	vikascollegeprincipal@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.vikascollege.org/aqar/AQAR_2021_2022.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.vikascollege.org/calendar/Academic_Calendar_2022-23.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.00	2005	28/02/2005	27/02/2010
Cycle 2	A	3.15	2013	23/03/2013	22/03/2018
6. Date of Establishment of IQAC			27/06/2005		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>- Organization of Webinar on IPR for Students and Teachers - Future Workspace Skills Training for Third-Year Girl Students - Organization of Seminar on Research Methodology -Organization of Seminar on IPR -Courses Offered to the Students, Seminars on Research Methodology, IPR and NEP on the online examination system. Online session on cyber security</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
ISO certification	ISO 9001:2015 certification carried out by TUV Austria.	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
College Development Committee & IQAC	04/08/2023	
14.Whether institutional data submitted to AISHE		

Year	Date of Submission
2022-23	01/06/2023

15. Multidisciplinary / interdisciplinary

The College is affiliated to the University of Mumbai and follows the syllabi as prescribed by the affiliating University. There are no

specifically designed multi-disciplinary/ interdisciplinary programmes offered by the university.

However, in B.Com. program, Computer Programming is offered as a course at the SY level and Computer Systems and Applications is offered as a course at the TY level.

Communication Skills in English is offered as a course at the FY level of B.Sc.I.T.

Environmental Studies is one of the courses taught at the FY level of B.Com.

Bioinformatics is an interdisciplinary field that develops methods and software tools for understanding biological data, in particular when the data sets are large and complex. The college offers M.Sc. Biotechnology programme which includes Bioinformatics as one of the courses taught.

The college offers B.Voc. Media Production which is an interdisciplinary programme encompassing skills in media technology, and computer graphics as well as an awareness of history, literature, cinema and other media.

The course Foundation Course in the First and Second Year of every programme offered by the College aims to introduce the learners to the areas and systems of knowledge belonging to other streams.

e.g. Foundation Course in the B.Com programme includes knowledge of Science Foundation Course in the B.Sc. programme includes Human Rights as a topic which belongs to the discipline of humanities.

16. Academic bank of credits (ABC):

- The college being affiliated to University of Mumbai follows all the directives of the university. The university circular dated 21st October 2022 instructed all the affiliated colleges to create awareness among the students and encourage them for generating their Academic Bank of Credits (ABC) IDs and to generate their IDs.
- Accordingly the students were oriented to generate their ABC IDs with all necessary guidance including providing them with links to the YouTube videos that showed how to generate ABC ID.

- Students facing problems due to not having Aadhar card, were motivated to avail their Aadhar ID at the earliest. They were also informed to keep their mobile no. updated so that change of phone no. should not create any problem in their availing the digilocker.
- All the steps for generating ABC ID as instructed in the university circular were conveyed to the students. The college keeps on sending the data relating to students' ABC IDs to the university as and when updated.
- The college is thus contributing to generation of master data for e-repository of the Academic credits of the students.

17.Skill development:

- The syllabi of programmes offered by the college include Skill/ Ability Enhancement Course component.
- The college offers B.Voc. (Media Production) and B.Voc. (MLT) , M.Voc. (MLT) programmes which are financed by UGC as a part of National Skills Qualifications Framework Scheme.
- Department of Information Technology and Computer Science conducts different activities like digital learning with IBM, New Age Entrepreneurship for Women, Data Management, Joy of Computing Using Python, etc.
- During the pandemic, a series of online skill development lectures was conducted wherein the students from different departments were educated with computer skills, communication skills and soft skills as well as other such skills.
- Dept of English conducted an online certificate course in Communication Skills in English during pandemic.
- Future workspace skills training program, special course in employability skills was organized for girls students of TY classes of all faculties in association with American India Foundation and Dell Technologies. The participants were certified by National Skill Development Corporation (NSDC) and Dell Technologies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Courses like Political Science, Economics, History and Foundation Courses in the BA programme are taught in Marathi in addition to English. Question Papers of these courses are set in both languages and students are allowed to write answers in any of the two languages.
2. Marathi and Hindi languages are taught as compulsory courses in first-year BA.
3. HHistory is one of the courses taught at the FY and SY levels of

the BA programme. It includes different aspects of Indian culture.
4. Due to the pandemic, a maximum of teaching, and learning happened online.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- Students from Dept. of B.Voc. MLT are involved in Blood Donation Camps at different places in Mumbai. This gives them a hands on experience in the area of Medical Laboratory Technology thus contributing to achievement of the objective of outcome based education.
- Dept. of IT and CS conducted online certification course in "IBM Open P-Tech" in association with aspire for her. Apart from this, different other sessions and workshops are also conducted by the department.
- Project work and internship are a part of teaching learning process of many programmes. Foundation Course which is a compulsory course at First and Second year level of all the programmes includes project work as part of internal assessment.

20.Distance education/online education:

- There is a centre of Yashwantrao Chavan Maharashtra Open University in the college premises where programmes like B.A., B.Com. M.B.A. are offered in distance mode.
- During pandemic, teaching-learning as well as examination happened online.
- Post announcement of permission to start the offline classes after pandemic, teaching leaning started in blended mode, i.e., the students who could attend the offline classes were taught offline in the classroom and those who could not due to being in the quarantined zone, joined the classes online.
- Examinations, as per the guidelines of the university, took place in offline as well as online mode after the lockdown was released.
- Some of the teachers wrote self learning material for the students enrolled at the Institute of Distance and Open Learning, University of Mumbai.
- Microsoft Teams meeting software was used for online teaching learning. Google Classroom was used for exchanging notes.
- Google forms were used for submission of project reports as well as for submission of entries by participants in the online cultural festival.
- Teachers have developed e-content in the form of You Tube video lectures for the distance education centre of the University of Mumbai.

Extended Profile

1.Programme	
1.1	698
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	2627
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	3019
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	324
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	61
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	93
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	28
Total number of Classrooms and Seminar halls	
4.2	94.48
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	167
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to the University of Mumbai and follows a curriculum designed by the affiliating University and the term plan of the University.

- The flexibility in syllabus framing, however, is there for B.Voc. programmes which are the skill-based programmes introduced under the UGC scheme. The syllabus of these programmes is prepared by the Board of Studies at the college level and the Academic Council of the affiliating University through the concerned faculty, which modifies and approves the same.
- The academic calendar of the college is prepared at the beginning of the year taking into consideration tentative academic as well as examination schedules to be announced by the university.
- - Examinations are conducted as per the University norms. Time table of semester-end theory and practical examination is displayed on the notice board to inform the students

- Internal assessment, wherever applicable, is planned at the departmental level following different methods like class tests, assignments, PowerPoint presentations etc. taking into consideration the timetable of the external examination prepared at the college as well as at the University level. Internal assessment takes place in formal as well as informal manner.
- Meetings of the heads of the departments are conducted by the Principal at regular intervals to plan and review the activities.
- Syllabus and syllabus revision from time to time are communicated through the University circular and faculty workshops.
- Department meetings are conducted for syllabus planning and review of implementation and completion of the syllabus as per planning

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.vikascollege.org/calendar/Academic_Calendar_2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared every year.

IQAC in consultation with the Principal, Head of Departments, and incharge coordinators of various events, prepares the academic calendar.

The calendar includes the schedules of different curricular, extracurricular, and co-curricular activities.

Taking into consideration the tentative schedule of the University examination, college-level examinations and internal assessment schedules are planned and included in the calendar.

IQAC monitors the implementation of the academic calendar and effective continuous Internal Evaluation under the guidance of the Principal.

The academic calendar during the pandemic had a provision for flexibility to incorporate the changes directed by Govt. of Maharashtra and the University of Mumbai.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://www.vikascollege.org/calendar/Academic_Calendar_2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

58

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

292

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

292

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Being affiliated to the University of Mumbai, the college offers courses whose curricula are designed by the University.

- Cross cutting issues like Professional ethics, Gender, Human values, Environment and Sustainability are integrated in the curriculum as follows:
- - Professional Ethics:

Courses like computer science, Accounting & Finance, Biotechnology, Organic Chemistry concentrate on professional ethics through their curricula. PG students learn research ethics through research related topics and projects.

- Gender:

All programmes include a compulsory course, Foundation Course that creates awareness among students related to gender equality, gender sensitization etc. The institution follows co-education system that promotes gender equality among the students.

Women Development Cell of the college organizes interactive sessions on gender sensitization, gender equality etc.

- Human Values:

The vision of institution focuses on the all-round development of students specially belonging to the weaker section of the society. It is ensured through the induction of human values in the curriculum of B.A., B.Sc. and B.Com programmes.

- Environment and Sustainability:

Curriculum of Biotechnology, Accounting & Finance, General Science, Commerce contributes to create a sense of responsibility towards environmental safety and preservation among the students. These courses also aim at creating awareness among students regarding sustainable development and at making them responsible citizens.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year**19**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**1230**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.vikascollege.org/Students_Satisfaction_Survey/1.4.1%20Feedback%20Analysis%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4638

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1143

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Internal and external examinations are conducted as per the directives of the affiliating University.
- Students are categorized as advanced and slow learners on the basis of their scores.
- Those failing to score the minimum passing standard and those who pass with ATKT are considered slow learners. Those passing with A and above grades are considered advanced learners.
- Those with poor performance in the offline examination, mostly due to lack of writing habit due to pandemic, were provided with learning material by teachers.
- They were also provided with question banks and were asked to write answers to all the question in the question bank.
- Those with good performance were assigned the responsibility of assessing and checking whether this students wrote the answers ornot in groups.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2627	61

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Students are provided with hands on experience through experiential, participative and problem- solving method as follows:

Experiential Learning :

Following programmes offered in the college include project work as a part of the syllabus:

- B.A, B.Com, B.Com (A/c & Fin), M.Com (Buisness Management), M.Com (Advanced Accountancy), B.M.S, B.Sc. (I.T), M.Sc. (IT), B.Sc (Biotechnology), M.Sc (Biotechnology), B.Voc (Media Production) , B.Voc (Medical Laboratory Technology) , M.Sc (Chemistry).
- Programmes like B.Sc (IT), B.Sc (CS) and M.Sc (IT) include practical sessions.
- Programme of B.Voc MLT includes internship, job training and project work. Students complete this experiential part of learning in the pathological laboratories.
- Department of Media Production has a media laboratory wherein students , as a part of their project work, get a hands on experience in using ICT based electronic media.

Participative learning :

- Regular teaching learning sessions are followed by interaction in the form of question-answer, doubt clearing sessions.

Problem Solving :

- Students of FYBA are assigned listening skills exercises in the course Communication Skills in English for which they use telephone app of Orient Longmann for listening to the recorded spoken passages online.
- Students are taught how to use RTool and Sci Lab softwares for solving problems in Mathematics.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

- For online teaching-learning, all the teachers use Microsoft Teams and Google Meet.
- Slideshare is used by teachers.
- YouTube videos are used for effective teaching-learning.
- Students are provided with references to research papers on Researchgate.
- Google classroom is used to give study materials as well as assignments.
- Podcast prepared on writing English essays and it is played during the online class.
- A Powtoon animation video on soft skills was created and played during the online session.
- Google forms used for evaluation.
- E-resources are made available to students and teachers in the form of membership of N-LIST INFLIBNET.
- E-resources are linked to the webpage of the college library website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

33

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College being affiliated to University of Mumbai , schedule and mode of external as well as internal examinations, as prescribed by the affiliating University, is followed :

Following programmes offered by the college include internal examinations as a compulsory part of assessment as prescribed by the affiliating University :

1. B.Com - Foundation Course
2. B.A. - Foundation Course & Communication Skills in English
3. B.Sc - Foundation Course
4. B.A.F
5. B.M.S
6. B.Sc (IT)
7. B.Sc (CS)
8. B.Sc (Biotech)
9. B.Voc (MLT)
10. B.Voc (Media Production)
11. M.Voc (MLT)
12. M.Com (Management)
13. M.Com (Accounts)
14. M.Sc (Biotechnology)
15. M.Sc (Chemistry)
16. M.Sc (Information Technology)

- Internal assessment takes place at the departmental level.
- Time table, mode of assessment is duly communicated to the students well in advance through notices circulated in the classrooms, displayed on the notice boards and posted on WhatsApp groups.
- In case of absenteeism, student's inability to appear for internal examination / submission of assignment they are given one more opportunity to appear for it or submit the assignment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- There were no major grievances except relating to the absenteeism/nonsubmission of the assignments.

- In case of such grievances, - - Re-examination was conducted online - Through personal calls and WhatsApp messages, students were motivated to submit assignments thus ensuring maximum participation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The college is affiliated with the University of Mumbai and offers programs and courses designed by the affiliating University.
- The objectives, as well as outcomes, are defined by the University as a part of the syllabus.
- In order to communicate it to the students and other stakeholders, these Pos and Cos are displayed on the website of the college.
- Apart from this, teachers explain these at the beginning of the academic year and during the teaching-learning process in the classroom

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.vikascollege.org/po_co/POs_COs_Final.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Attainment of Pos, PSOs, and Cos is ensured by regular teaching learning and evaluation process.
- Every teacher ensures the attainment of Pos, PSOs, and Cos through classroom teaching followed by an informal feedback/question-answer session in the classroom.
- Attainment of Pos, Cos is taken care of by allotting due weightage to the units in the syllabi while setting question

papers as well as while allotting topics for project work/ assignments as a part of internal assessment.

- Heads of all the departments verify the attainment of Pos and Cos through feedback from teachers in the departmental meetings.
- The principal, during meetings with the heads of departments, assesses the attainment of POs and Cos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.vikascollege.org/po_co/POs_COs_Final.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

324

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.vikascollege.org/Students_Satisfaction_Survey/1.4.1%20Feedback%20Analysis%20Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****00**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****07**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Outreach and extension activities are conducted by N.S.S. unit of the college.

- **Blood donation camp :**

Every year, NSS unit organized blood donation camp on 16 January to commemorate the death anniversary of Late Dr. Datta Samant, one of the founding member of the institution. This year, total 969 bottles of blood were collected during the camp.

- **Rural Development Residential Camp :**

NSS unit organized rural development residential camp at Vangani, a village in Thane district. The volunteers helped the villagers in cleaning the village, educate them on health and hygienic, solve their problem of water shortage by constructing Bandh, etc.

- **Tree Plantation :** Tree plantation drive, is aimed at including a responsible eco-friendly, and sustainable approach among the students thus ensuring enrichment of the surrounding environment.

- **Road traffic control during Ganesh Immersion :** NSS volunteers help the nearby police station in patrolling during Ganesh Immersion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

322

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

117

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

25

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Considering the importance of the state-of-the-art infrastructure and physical facilities for teaching-learning,

- The college has 26 classrooms with green boards and adequate eatings arrangement for a maximum of 120 students.
- As the college functions in 2 sessions, infrastructural facilities are utilized to an optimum level.
- Total of 15 laboratories on the college premises serve the purpose of practical application in the learning procedure.

A. Chemistry - 1 UG Labs, 2 PG Lab

B. Physics - 1 Lab (with Darkroom facility)

C. Botany 1 Lab

D. Biotech - 1 PG Lab, 1 UG Lab, IT lab no. 3 utilized for Bio-Info practicals

E. Media - 1 Lab, 1 Studio

F. Medical Lab Technology - 1 Lab

G. IT Labs - 5 Labs

- Seminar hall with a seating capacity of 100 and the Audio Visual facilities and smartboard and Wi-Fi connection is utilized by all the departments for different activities like seminars and workshops.
- Computer facility is provided in the IT Labs and in the library with adequate internet connections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The auditorium with adequate facilities on the ground floor is utilized for extra-curricular activities like the annual cultural festival and celebration of college days as well as different days like Yoga Day.

- The college owns 2 playgrounds and one more ground adjacent to the premises is made available to the college by Brihanmumbai Municipal Corporation.
- The college has a separate Gymkhana and storeroom.
- A separate room is provided for the students for indoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

26.19

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: SOUL:** The college library is automated using ILMS software SOUL 3.0.1 which manages defined functional areas as follows: - Acquisition, Cataloguing, Circulation, OPAC.
- **Nature of automation: Full**
- **Version: 3.0.0 .**
- **Year of Automation 2009**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.16

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

170

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has appointed a residential engineer for hardware maintenance who ensures regular up-gradation of hardware in terms of RAM, Keyboards, mouse, etc.
- As the teaching-learning took place online during the pandemic the college purchased the licensed software for online meetings i.e. Microsoft Teams.
- Antivirus is installed for protection from viruses and other cyber threats.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

168

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

68.29

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Laboratories and equipment therein are maintained on a regular basis as and when required. In some cases, e.g. air conditioners are maintained by signing an annual maintenance contract.
- Computer hardware and software are maintained and updated regularly
- Including the library, the building infrastructure is protected from any pest hazards by signing a pest control contract.
- The college has appointed an electrician to maintain the electrical supply and appliances for the facilitation of the teaching-learning process.
- The parent body of the college has civil contractors appointed for the maintenance of sports grounds.
- Fire extinguishers in the Laboratory are maintained by signing an annual maintenance contract.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

287

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	<p style="text-align: center;">Nil</p>
Any additional information	<p style="text-align: center;">No File Uploaded</p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;">View File</p>
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
<p>373</p>	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
<p>373</p>	
File Description	Documents
Any additional information	<p style="text-align: center;">No File Uploaded</p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;">View File</p>
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

103

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

04

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Students' Council is formed as per the norms prescribed by the affiliating university.
- Council is involved in all the extra-curricular activities.
- Students' representatives are appointed as Contingent Leaders for University Youth Festival.
- NSS Leaders represent the NSS volunteers in various outreach activities in and outside the college.
- Girls' representatives are appointed for Women Development Cell. .
- Apart from this, students act as volunteers in various

committees for cultural festivals and other programs organized by the NSS Unit and Women Development Cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Alumni of the college contribute to the functions of the college as follows: Every year, alumni contribute to the organization of different activities of the NSS Unit. They also contribute to the cultural activities. e.g. they perform as the judges for personality contest an event in the college cultural.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The mission of the institution is to reflect the vibrations of social aspirations in education and the vision is to be an accredited, autonomous, and proactive center for excellence, combining knowledge with innovation leading to an all-round development of students, especially from weaker sections of society.
- Students belonging to reserved categories are given admission in proportion to the quota allocated to each of these categories.
- Besides this specific quota, if seats are available, preference is given to students from disadvantaged communities.
- Apart from facilities of freeship, scholarship, and book bank scheme, some needy students are allowed to pay fees in easy installments.
- The counselor appointed by the college offers guidance and counseling to students with personal, psychological as well as and educational problems.
- Various self-financing courses including vocational courses like B.Voc. (Media Production) and B.Voc. (MLT) have been introduced by the institution.

File Description	Documents
Paste link for additional information	http://vikascollege.org/sanstha.php?page=list-goals
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Decentralization of administration is ensured by the appointment of different academic and administrative committees.
- The Principal is helped and supported in the administration by two vice-principals who are in charge of three different faculties.
- Allotment of the administrative work to non-teaching staff is done as per the guidelines laid down by the state government.
- Faculties are allotted co-ordinatorship of different sections

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the directions of University of Mumbai, committees are formed for different curricular and extra curricular activities in the college. Cultural activities are strategically planned and executed every year. 2022-23 was the first year after pandemic wherein the activities were to be conducted offline. During 2020-21, due to the lockdown, Jallosh- the annual cultural fest was conducted online. But in 2022-23, the same was to be conducted offline. The event was strategically planned and successfully celebrated by the following the strategic steps like

- Committee meeting for planning of Jallosh
- Booking of auditorium
- Submission of proposal and budget for the event to the authority
- Committee meeting with the Principal for planning further plan

of action

- Formation of administrative and event related committees
- Pre-event publicity and appeal to the students for maximum participation
- Entries for various events invited through Google form
- Invitation to Guest for Inaugural and Prize Distribution Ceremony
- Staff meeting for planning of the event
- segregation of the entries for different events
- Preparation of Schedule of Events with venues
- Communication to the participants regarding the schedule
- Planning of Personality Contest
- Prize distribution during the Valedictory Ceremony

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college is affiliated with the University of Mumbai and functions as per the directives from Govt. of Maharashtra and the University of Mumbai. .
- The University has honored the efficiency of the college by appointing it as cluster lead college.
- The college has statutory bodies in place of the College Development Committee (CDC), and Internal Quality Assurance Cell (IQAC) as per provisions of UGC, NAAC, and the Maharashtra Public University Act 2016.
- All the academic and administrative policies including admission and examination procedures are designed and implemented as per the guidelines of these institutions.
- The college has an effective administrative setup that includes Principal, Vice-Principals, Office Superintendents, Librarians Clerks etc.
- Appointments of teaching and non-teaching staff take place following the service rules prescribed and amended by the UGC and Govt. of Maharashtra from time to time. Their services are governed and monitored as per the directives of these bodies and the University of Mumbai.

File Description	Documents
Paste link for additional information	http://www.vikascollege.org/vikas/Organogram.jpeg
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- Academic achievements by the staff as well as meritorious and outstanding services rendered are appreciated in the form of felicitation.
- Dr. Dutta Samant Free Medical Advisory Centre on the college campus offers free medical advice and consultancy to the faculty and non-teaching staff.
- Employees are provided with loan facilities by Vidya Vikas Employees Credit Co-op Society Ltd.
- The credit society also gives scholarships to the wards of teaching and nonteaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The PBAS (Performance Based Appraisal System) with APIs (Academic Performance Indicators) in recruitments and CAS (Career Advancement Scheme) for promotions is followed by the college for performance appraisal of the teaching staff.
- Apart from this, the principal conducts meetings with students to get feedback on the teachers overall performance.
- During the staff meeting, this feedback is duly conveyed to the teachers. As per the directives of Govt. of Maharashtra confidential reports are used for the performance appraisal of the nonteaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- M/S D.S. Desai & Co. Chartered Accountants, the statutory auditor of the college audits the accounts for every financial year ending on 31st March.
- The college has adequate internal control measures in the accounts department. Monthly accounts are verified by the Office Superintendent.
- The offices of the Jt. Director of Higher Education and Accountant General also assess and audit college accounts regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Financial resources are utilized for all the curricular and extracurricular and co-curricular activities with an objective of fulfilling the mission of the institution.
- Salaries of aided staff are paid by the government. Nonsalary expenses are partly managed through fees and partly through management support.
- Salaries and non-salary expenses of unaided staff are managed

through fees collected from students. In case of deficit the institution borrows funds from the parent body in the form of loan.

- Annual budget and statement of expenditure is presented to and approved by the CDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC of the college is actively involved in the planning and implementation of all the curricular, co-curricular and extracurricular activities ensuring institutionalization of the quality assurance strategies and processes.
- IQAC is in constant touch with the Principal in consultation of whom, all these activities are planned.
- By conducting meetings with HODs and activity heads, all the activities are planned and implemented.
- Guidance and permission is sought in this regard after finalizing strategies for implementation.
- In order to orient the faculties towards the intimation of NEP in higher education, IQAC organise seminar on outcome based education and NEP 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- During regular meetings with the HODs and academic coordinators, feedback received from the students is conveyed to them and in case of necessary corrective measures, they are advised to follow proper action.

- The Vice principal and the Principal regularly observe lectures delivered by the teaching staff. In case of any corrective steps required teachers are advised to do so.
- All the teachers ensure that students grasp the subject matter to a desirable extent and measure their progress by conducting regular class tests and question answer sessions.
- Students are encouraged to respond to feedback forms relating to the teaching process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Foundation Course is offered at F.Y. and S.Y. levels of all programmes. The course includes a unit relating to the

promotion of gender equity and gender sensitization.

- The Women's Development Cell of the college conducts awareness sessions for the girl students regarding the existence of the cell for any of their problems/ complaints.
- Installation of CCTV cameras helps in maintaining the safety and security of ladies staff and girls' students specifically.
- There is a provision for separate ladies' common room on the premises.
- As a part of the celebration of the 75 th Azadi Ka Amrit Mahotsav, the Internal Quality Assurance Cell, Women Development Cell and National Service Scheme in association with Protection & Security Branch of Mumbai Police, organize a workshop on "Self Defence", on 13 th March 2022.
- On the occasion of the International Women' Day, on 8 th March 2023, WDC organized an Interactive Session on "Building Relationship: Boost to Healthy Society".
- In association with American India Foundation the IQAC and the WDC conducted employability skills training program for girls students of al the third year classes.

File Description	Documents
Annual gender sensitization action plan	http://www.vikascollege.org/student_support/Gender_Sensitisation_Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	any two of the above

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
 Hazardous chemicals and radioactive waste management

Solid Waste Management

- Separate dustbins are kept in every room and the waste collected on a regular basis is sent to the BMC disposal unit.
- Bio-Medical Waste Management Discarding Autoclave is used in the Bio-Tech and MLT Department to kill the bacterial culture.
- Biomedical waste like samples of blood, sputum, urine, etc. are handed over to the Biomedical waste Management system of the Municipal Corporation of Greater Mumbai and are sent for recycling.

E-waste Management

- E-waste is sent to the local vendor for recycling.

Waste Recycling System

- The vermicomposting project takes care of the wet waste on the premises

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	D. Any 1 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	C. Any 2 of the above

reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Constitution Day is celebrated every year and awareness regarding the inclusive environment, tolerance, and harmony is created among students through speeches and the public reading of the preamble of the Constitution.
- To celebrate Social Justice Day, a state-level webinar on the vision of Rajarshii Shahu Maharaj was organized on 27th June 2020.
- Sessions on gender sensitization and gender equality are organized to include inclusive culture among students by sensitizing them towards other gender.
- As part of the Gandhi Jayanti Celebration, Gandhian values like secularism are promoted through competitions like essays, poster making, and through speeches.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Apart from topics in the syllabus, students are sensitized towards constitutional obligations through the celebration of various days like Independence Day, Republic Day, Constitution day, Maharashtra Day, Martyr's Day, APJ Abdul Kalam's birth Anniversary, Gandhi Jayanti, etc.
- The national song and National Anthem are played at the beginning of webinars. The university song is played at the beginning of cultural programmes.
- Various outreach activities and blood donation camps organized by the NSS Unit inculcate social values among the students.
- This year being 75th anniversary of Indian Independence, the college conducted various activities like session on self defence, peace rally etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

Following commemorative days are celebrated in the college

- International Yoga Day
- Marathi Bhasha Gaurav Din
- Independence Day
- Republic Day
- Martyr Day
- Birth Anniversary of Subhash Chandra Bose- Parakram Diwas
- Gandhi Jayanti
- APJ Abdul Kalam birth anniversary- Reading Inspiration Day
- Dr. Babasaheb Ambedkar Birth Anniversary
- National Science Day is celebrated to commemorate the discovery of the Raman Effect.
- Teachers Day
- Samajik Nyay Divas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -I

Title : Celebration of Marathi Bhasha Diwas.

Objectives: To develop taste among students for the Marathi language and literature.

Context : In order to promote the use of Marathi, 27th February, the birthday of late Gyanpeeth awardee Marathi poet Kusumagraj is celebrated as Marathi Bhasha Diwas.

Practice : This day is celebrated by organizing interactive sessions by experts in the field.

Evidence of Success : Students found the session very interesting.

Problems encountered :Adjustment oftime schedule due to examination.

BEST PRACTICE -II

Title: Counseling to students

Objectives: To help students in resolving their personal, psychological problems.

The Context:Students from unerpriviledged backgroundface personal problems leading to absenteeism and lack of attention in the classroom.

The Practice: The professional counselor conducts sessions separately for different classes. She guides them on career related issues and confidence building.

Evidence of Success: Students found these sessions very helpful to overcome their personal problems hindering academics.

Problem Encountered and Resources required: Students find it difficult to express their problems due to fear, shy and hesitating nature. Members of the counseling cell motivate them to express through awareness sessions and act as mediators between the students and the counselor.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In order to cater to the higher educational needs of the underprivileged and working classes, Vikas college was established in 1986.

After the global disaster of Coid-19, the college started fuctioning offline. Students with financial problems were given concession to pay the fees in installments

- The Dept. of Computer Science and Information Technology, in

association with Infosys Springboard, Google Coursera, Aspire for Her offered the students various online certificate courses as add-on courses.

- The IQAC, WDC and the Skill Development Committee in association with American India Foundation and Dell Technologies, conducted a Workspace Skills Training Programme for the girl students of TY classes.
- Following seminars were conducted by the IQAC

1. Recent Trends in Research in Higher Education
2. National Seminar on Intellectual Property Rights
3. Outcome Based Education and NEP-2020

- Career Counselling and Placement Cell conducted the following free skill-based career oriented courses for students

1. Certificate Course in Communication Skills
2. Certificate Course in Digital Marketing
3. Certificate Course in Project Management

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To conduct certificate courses in employability skills.
- To conduct a seminar on Intellectual Property Rights. T
- o conduct a session on Research Methodology.
- To motivate students to complete Online Courses conducted by Infosys SpringBoard.
- To motivate students to complete Online Courses conducted by ExcelR.
- To motivate students to complete Online Courses conducted by IIT Spoken Tutorials.
- To apply for NAAC Accreditation.